



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 August 2023 and 30 November 2023

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Procurement of a Joint Venture Development Partner	To consider a report on the Procurement of a Joint Venture Development Partner.	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023	Economy and Place	All Wards	2, 3 Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Future High Street Fund Improvements to the Market	To consider a report on the Future High Street Fund Improvements to the Market	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Economy and Place	Town	N/A	Yes
Planning Enforcement Plan	To consider a report on the Planning Enforcement Plan	Cabinet Portfolio Holder - Strategic Planning	Cabinet 5 September 2023	Economy and Place	All Wards	N/A	Yes
Medium Term Financial Strategy 2024/25	To consider a report on the Medium Term Financial Strategy - 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry Update Report	To consider an update report on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Progression of the Shared Prosperity Funded and supported project to deliver a homeless hub	To consider a report on the Progression of the Shared Prosperity Funded and supported project to deliver a homeless hub	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Community Safety and Wellbeing	Cabinet 5 September 2023	Health, Wellbeing and Environment, Economy and Place	All Wards	N/A	Yes
Asset	To consider a report	Cabinet Portfolio	Cabinet 5	Finance, Assets	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Management Strategy	on the Asset Management Strategy	Holder - Finance, Town Centres and Growth	September 2023	and Performance			
Keele Solar Farm Business Case	To consider a report on the Keele Solar Farm Business Case	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Sustainable Environment	Cabinet 5 September 2023	Economy and Place, Finance, Assets and Performance	Keele	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Quarter One- Finance and Performance Report 2023/24	To consider a report on the Finance and Performance figures for Quarter 1 of 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 September 2023	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No
Procurement of an Occupational Health Service Provider	To consider a report on the procurement of an Occupational Health service provider	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 September 2023		All Wards	N/A	Yes
Midway Car Park - Plans for Closure and Procurement of Demolition	To consider a report on the Midway Car Park plans for closure and procurement of demolition.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular	Yes

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						person (including the authority holding that information)	
Chatterley Valley - Lucideon Project	To consider a report on the Chatterley Valley Lucideon Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Chatterley Valley - Small Business Park Project	To consider a report on the Chatterley Valley - Small Business Park Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Ryecroft Hotel Update	To consider an update report on the Ryecroft Hotel	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority holding that	Yes

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						information)	
Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	To consider a report on the Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 17 October 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
York Place - Procurement of Final Design and Cost	To consider a report on the procurement of final design and cost of York Place	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 17 October 2023	Economy and Place	Town	N/A	Yes
Walleys Quarry Update Report	To consider a report giving an update on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 17 October 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Review of Sustainable Environment Strategy and Road Map to Net Zero	To consider a report on the Review of Sustainable Environment Strategy and Road Map to Net Zero	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 17 October 2023	Economy and Place, Health, Wellbeing and Environment	All Wards	N/A	Yes
Urban Tree Planting Strategy -	To consider a report on the Urban Tree Planting Strategy -	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 17 October 2023	Health, Wellbeing and Environment	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Phase 5	Phase 5						
Newcastle Town Deal - Projects in Knutton	To consider a report on projects in Knutton as part of the Town Deal	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Sustainable Environment	Cabinet 7 November 2023	Economy and Place	Knutton	N/A	No
Walleys Quarry Update Report	To consider an update report on Walleys Quarry	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 7 November 2023	Health, Wellbeing and Environment	All Wards	N/A	No
Quarter Two - Finance and Performance Report 2023/24	To consider a report on the Finance and Performance figures for Quarter Two of 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 7 November 2023	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No